

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Audit of the SAFE Project

FROM:

Harry E. Fitzwater, DDA  
7D24, Hq.

EXTENSION

NO.

DATE

26 Feb 82

TO: (Officer designation, room number, and building)

DATE

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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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26 FEB 1982

MEMORANDUM FOR:   
Information Systems Handling Architect

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Audit of the SAFE Project

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1. You are hereby requested to organize and lead a technical audit team of DIA and CIA personnel and contractors to investigate the current status of the SAFE Project. Membership on the team will be the subject of discussions with senior managers in both agencies and we should have the names of all participants by Friday, 26 February. The audit should begin no later than Monday, 1 March, and should be completed no later than Thursday, 1 April. The Director, ODP, has been asked to provide all necessary support and full access to the personnel and records of the Consolidated SAFE Project Office. Travel and contracting costs will be charged to the SAFE Project.

2. On Thursday, 25 February, I will solicit from  management their full cooperation with this audit.

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3. In evaluating the SAFE Project, the task force should address the following questions and any other which appear relevant to management decisions regarding future courses of action:

a) Will the present project plan result in a useful, workable, flexible and modular SAFE system which will meet CIA and DIA requirements? How much valid progress has been made toward project goals?

b) Given the prospect of significant cost increases and schedule slippage, are there optional courses of action which should be considered? How much of the work performed to date could be salvaged if an alternative course is chosen? What are the discernible advantages/disadvantages of these alternatives?

c) Can existing  equipment and software do the job? To what extent is our confidence in  contingent on the capabilities of equipment not yet in production or on the use of non-standard software?

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d) What would be the advantages/disadvantages of substituting some other vendor for

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e) Given the high cost of [ ] what optional communications system could we consider? Advantages/disadvantages?

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f) Evaluate project organization, both government and contractor. Are the customers adequately represented in the government's management structure? Is the west coast location of the contractor's efforts a major source of perceived management problems?

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[ ]  
Harry E. Fitzwater

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